

**SOROPTIMIST INTERNATIONAL GREAT BRITAIN AND IRELAND (SIGBI) LIMITED**  
**85<sup>th</sup> ANNUAL CONFERENCE – BOURNEMOUTH 24 – 26 OCTOBER 2019**

**MEMBERS AND ACCOMPANYING PERSONS - REGISTRATION FORM**

Registration closing date: 30 September 2019

**Think on it!**

**President: Sue Williams**

I understand that the information contained on this form will be held on the Federation Membership Database and that contact details will be available to other Soroptimists. Such data may be passed onto a third party to facilitate the Conference.

**PERSONAL DETAILS**

Title .....

First Name .....

Surname .....

Address .....

.....

.....

Postcode .....

Tel No (Day) inc STD code .....

.....

Tel No (Evening) .....

.....

Tel No (Mobile) .....

.....

Email .....

.....

Fax .....

.....

Emergency Contact Name .....

.....

Emergency Contact Tel No: .....

.....

HOTEL OR PRIVATE ADDRESS during Conference .....

.....

.....

Arrival Date .....

Airline: Flight No: .....

.....

Departure Date .....

**SOROPTIMIST DETAILS**

Club .....

Region/NA/Network/Country .....

Membership No.....

Is this your first Federation Conference?

Yes

No

Are you (please tick where appropriate)

Federation/International Officer

Past Federation/International Officer/  
Federation Honorary Member

Member of Federation Consultative Council

Federation Programme Action Chair

Region/NA/Network President  
2018/2019

Region/NA/Network President  
2019/2020

**Attending the General Meeting only?**  
**Please remember you still have to complete the**  
**Registration Form in order to receive your**  
**Conference Pass.**

**NOTE: REGISTRATIONS WILL NOT BE ACCEPTED AFTER 30 SEPTEMBER 2019**

**LUNCHES:** Pre-order lunches available. Please see page 3. Please note: no outside food/drink can be consumed in the BIC.

<http://sigbi.org>

Company Number 11019781

**ACCOMPANYING PERSON NOTE: Guests must be 16 years old or over.**

Title ..... First Name ..... Surname .....

Title ..... First Name ..... Surname .....

**EXTRA ASSISTANCE**

**If you or your Accompanying Person requires assistance, please complete the details below, giving full details where necessary.**

	<b>YOU</b>		<b>GUEST</b>	
Wheelchair access	<input type="checkbox"/>	Yes	<input type="checkbox"/>	Yes
Other assistance with mobility	<input type="checkbox"/>	Yes	<input type="checkbox"/>	Yes

Please state: .....

Please identify if you use a mobility aid, such as walking stick/walking frame

.....

Visual impairment	<input type="checkbox"/>	Yes	<input type="checkbox"/>	Yes
Hearing impairment	<input type="checkbox"/>	Yes	<input type="checkbox"/>	Yes

**Other requirements we should be aware of?**

Please state: .....

Will you be accompanied by a carer and/or friend?  Yes

Name of carer/friend

.....

**IMPORTANT NOTICE TO MEMBERS:**

All members wishing to attend Conference must submit their Registration Form along with their payment (sterling cheque/credit card/bank transfer), alternatively please complete the on-line Registration Form. Please note: that it is not possible to pay for your registration on arrival at Conference.

Members from outside the UK - Please ensure that you apply for your visas as soon as possible. If you require a visa letter from Federation Office Please contact Joanne Voller.

<b>MEMBERS REGISTRATION</b>	<b>EARLY BIRD</b> Paid before 30 June 2019	<b>LATE</b> Paid before 30 September 2019
<b>FULL REGISTRATION</b> includes all day and evening events	£150 <input type="checkbox"/>	£175 <input type="checkbox"/>
<b>THURSDAY EVENING ONLY</b> (Opening Ceremony)	£25 <input type="checkbox"/>	£30 <input type="checkbox"/>
<b>FRIDAY DAY DELEGATE ONLY</b> (Including GM)	£55 <input type="checkbox"/>	£60 <input type="checkbox"/>
<b>GM ONLY (FRIDAY)</b> (Friday Afternoon)	FREE <input type="checkbox"/>	FREE <input type="checkbox"/>
<b>SATURDAY DAY DELEGATE ONLY</b> (NOTE: Includes Evening – Change of Insignia & Entertainment)	£80 <input type="checkbox"/>	£85 <input type="checkbox"/>
<b>SATURDAY EVENING ONLY</b> (Includes Change of Insignia & Entertainment)	£20 <input type="checkbox"/>	£25 <input type="checkbox"/>

<b>ACCOMPANYING PERSONS REGISTRATION</b>		
<b>FULL REGISTRATION</b> includes all day and evening events	£150 <input type="checkbox"/>	£175 <input type="checkbox"/>
<b>THURSDAY EVENING ONLY</b> (Opening Ceremony)	£25 <input type="checkbox"/>	£30 <input type="checkbox"/>
<b>FRIDAY DAY DELEGATE ONLY</b> NOTE: Accompanying Persons will not be allowed entrance to the GM	£55 <input type="checkbox"/>	£60 <input type="checkbox"/>
<b>SATURDAY DAY DELEGATE ONLY</b> (NOTE: Includes Evening – Change of Insignia)	£80 <input type="checkbox"/>	£85 <input type="checkbox"/>
<b>SATURDAY EVENING ONLY</b> (Includes Change of Insignia & Entertainment)	£20 <input type="checkbox"/>	£25 <input type="checkbox"/>

<b>LUNCHES - optional</b>							
<b>Lunch packs include a sandwich, bottle water &amp; fruit. PLEASE INDICATE YOUR CHOICE BY PLACING THE QUANTITY REQUIRED IN THE APPROPRIATE BOX(S) FOR YOURSELF AND IF APPLICABLE FOR YOUR GUEST(S)</b>						Lunch Packs cost <b>£8.40 each</b>  <b>Total fee for Lunches</b> £.....	Lunch Packs cost <b>£8.40 each</b>  <b>Total fee for Lunches</b> £.....
		<b>Chicken Salad</b>	<b>Tuna &amp; Cucumber</b>	<b>Cheddar Ploughman (v)</b>	<b>Egg Mayo (v)</b>		
<b>FRIDAY</b>	<b>Standard</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
	<b>Gluten-Free</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
<b>SATURDAY</b>	<b>Standard</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
	<b>Gluten-Free</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
<b>All sandwiches are available as standard or gluten-free options. Please ensure you complete the correct option.</b>							
<b>TOTAL FEE SUBMITTED</b>							

**PAYMENT:** This completed form, together with the fee payable, to be sent to: SIGBI Federation Office, 2<sup>nd</sup> Floor, Beckwith House, Wellington Road North, Stockport, SK4 1AF, UK. Tel: 0161 480 7686, Fax 0161 477 6152 Email: [hq@sigbi.org](mailto:hq@sigbi.org)

Cheques and bank drafts (sterling only) to be made payable to **SIGBI Trading Ltd.**

**To pay by credit/debit card, please telephone Federation Office on: 0161 480 7686**

Registration fees will only be refunded if cancellations are received at Federation Office before 1 October 2019. A £15 handling charge will be deducted from the registration fee received. Queries regarding Conference Registration, please contact Joanne Voller at Federation Office Tel 0161 480 7686 Email: [joanne@sigbi.org](mailto:joanne@sigbi.org)