

SOROPTIMIST INTERNATIONAL GREAT BRITAIN AND IRELAND (SIGBI) LIMITED
84th ANNUAL CONFERENCE – LIVERPOOL 25 – 27 OCTOBER 2018

MEMBERS AND ACCOMPANYING PERSONS - REGISTRATION FORM

Registration closing date: 30 September 2018

Empower Today – Enable Tomorrow

President: Susan Biggs

I understand that the information contained on this form will be held on the Federation Membership Database and that contact details will be available to other Soroptimists. Such data may be passed onto a third party to facilitate the Conference.

PERSONAL DETAILS

Title

First Name

Surname

Address

.....

.....

Postcode

Tel No (Day) inc STD code

.....

Tel No (Evening)

.....

Tel No (Mobile)

.....

Email

.....

Fax

.....

Emergency Contact Name

.....

Emergency Contact Tel No:

.....

HOTEL OR PRIVATE ADDRESS during Conference

Please note this information will be included in the Delegate list

.....

Arrival Date

Airline:

Flight No:

.....

Departure Date

SOROPTIMIST DETAILS

Club

Region/NA/Network/Country

Membership No.....

Is this your first Federation Conference?

Yes ☐

No ☐

Are you (please tick where appropriate)

☐ Federation/International Officer

☐ Past Federation/International Officer/
Federation Honorary Member

☐ Member of Federation Consultative Council

☐ Federation Programme Action Chair

☐ Region/NA/Network President
2017/2018

☐ Region/NA/Network President
2018/2019

Attending the General Meeting only?

Please remember you still have to complete the Registration Form in order to receive your Conference Pass.

NOTE: REGISTRATIONS WILL NOT BE ACCEPTED AFTER 30 SEPTEMBER 2018

LUNCHES: Pre-order lunches available. Please see page 3. Please note: no outside food/drink can be consumed in the ACC.

<http://sigbi.org>

Company Number 07058666

ACCOMPANYING PERSON NOTE: Guests must be 16 years old or over.

Title First Name Surname

Title First Name Surname

EXTRA ASSISTANCE

If you or your Accompanying Person requires assistance, please complete the details below, giving full details where necessary.

	YOU	GUEST
Wheelchair access	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Other assistance with mobility	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes

Please state:

Please identify if you use a mobility aid, such as walking stick/walking frame

.....

Visual impairment	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Hearing impairment	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes

Other requirements we should be aware of?

Please state:

Will you be accompanied by a carer and/or friend? ☐ Yes

Name of carer/friend

.....

IMPORTANT NOTICE TO MEMBERS:

All members wishing to attend Conference must submit their Registration Form along with their payment (sterling cheque/credit card/bank transfer), alternatively please complete the on-line Registration Form. Please note: that it is not possible to pay for your registration on arrival at Conference.

Members from outside the UK - Please ensure that you apply for your visas as soon as possible. If you require a visa letter from Federation Office Please contact Joanne Voller.

MEMBERS REGISTRATION		EARLY BIRD Paid before 30 June 2018	LATE Paid before 30 September 2018																												
FULL REGISTRATION includes all day and evening events		£140 <input type="checkbox"/>	£165 <input type="checkbox"/>																												
THURSDAY EVENING ONLY (Opening Ceremony)		£25 <input type="checkbox"/>	£30 <input type="checkbox"/>																												
FRIDAY DAY DELEGATE ONLY (Including GM)		£50 <input type="checkbox"/>	£65 <input type="checkbox"/>																												
GM ONLY (FRIDAY) (Friday Afternoon)		FREE <input type="checkbox"/>	FREE <input type="checkbox"/>																												
SATURDAY DAY DELEGATE ONLY (NOTE: Includes Evening – Change of Insignia & Entertainment)		£75 <input type="checkbox"/>	£90 <input type="checkbox"/>																												
SATURDAY EVENING ONLY (Includes Change of Insignia & Entertainment)		£30 <input type="checkbox"/>	£40 <input type="checkbox"/>																												
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FRIDAY DAY DELEGATE ONLY NOTE: Accompanying Persons will not be allowed entrance to the GM		£50 <input type="checkbox"/>	£65 <input type="checkbox"/>																												
SATURDAY DAY DELEGATE ONLY (NOTE: Includes Evening – Change of Insignia)		£75 <input type="checkbox"/>	£90 <input type="checkbox"/>																												
SATURDAY EVENING ONLY (Includes Change of Insignia & Entertainment)		£30 <input type="checkbox"/>	£40 <input type="checkbox"/>																												
LUNCHES - optional																															
Lunch packs include a sandwich, fruit, with a choice of cereal bar or homemade muffin. PLEASE INDICATE YOUR CHOICE BY PLACING THE QUANTITY REQUIRED IN THE APPROPRIATE BOX(S) FOR YOURSELF AND IF APPLICABLE FOR YOUR GUEST(S)		Lunch Packs cost £8.00 each	Lunch Packs cost £8.00 each																												
	<table border="1"> <thead> <tr> <th></th> <th></th> <th>Ham Salad</th> <th>Tuna Mayo</th> <th>Cheese & Onion (v)</th> <th>Egg Mayo (v)</th> </tr> </thead> <tbody> <tr> <td rowspan="2">FRIDAY</td> <td>Standard</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gluten-Free</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td rowspan="2">SATURDAY</td> <td>Standard</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gluten-Free</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Ham Salad	Tuna Mayo	Cheese & Onion (v)	Egg Mayo (v)	FRIDAY	Standard					Gluten-Free					SATURDAY	Standard					Gluten-Free					Total fee for Lunches £.....	Total fee for Lunches £.....
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FRIDAY	Standard																														
	Gluten-Free																														
SATURDAY	Standard																														
	Gluten-Free																														
All sandwiches are available as standard or gluten-free options. Please ensure you complete the correct option.																															
TOTAL FEE SUBMITTED																															
<p>PAYMENT: This completed form, together with the fee payable, to be sent to: SIGBI Federation Office, 2nd Floor, Beckwith House, Wellington Road North, Stockport, SK4 1AF, UK. Tel: 0161 480 7686, Fax 0161 477 6152 Email: hq@sigbi.org</p> <p>Cheques and bank drafts (sterling only) to be made payable to SIGBI Liverpool 2018 Conference.</p> <p>To pay by credit/debit card, please telephone Federation Office on: 0161 480 7686</p> <p>Registration fees will only be refunded if cancellations are received at Federation Office before 1 October 2018. A £15 handling charge will be deducted from the registration fee received. Queries regarding Conference Registration, please contact Joanne Voller at Federation Office Tel 0161 480 7686 Email: joanne@sigbi.org</p>																															