2 July 2021

To: Clubs
   Regions/National Associations/Networks
   Federation Consultative Councillors

Dear Members,

**Emergency Relief Fund (ERF) Trustees**

In April 2020, a working party was set up to review the Emergency Relief Fund Constitution and the Protocol for applying for grants from the Fund.

The amendments to the Constitution were approved by the SIGBI Limited Board and the revised Constitution has been accepted by the Charity Commission.

The new Constitution states that the Fund is managed by a Board of five Trustees (the Board). Three Trustees are members of the Board of SIGBI Limited; the President Elect (who acts as Chairman), the Finance Director (who acts as Treasurer) and the Programme Director. Two further Trustees are to be appointed from within the membership of SIGBI Limited.

I would therefore like to invite members to apply for the positions of the two remaining Trustees. Applications should be made by email to hq@sigbi.org stating your name, club, experience and a statement of intent (one side of A4 only please). **The closing date is the 30 July 2021** and applications will be reviewed by the President Elect, the Finance Director and the Programme Director.

Please refer to the documents below for further information:

- [Emergency Relief Fund Constitution](#)
- [Emergency Relief Fund Protocol](#)
- [Emergency Relief Fund Trustee Role Specification](#) (details the key tasks and eligibility to apply).

I do hope you take this opportunity to be part of the management of one of SIGBI’s three charities.

If you have any queries, please do not hesitate to email me presidentelect@sigbi.org

In friendship,

Cathy Cottridge
SIGBI President Elect