

## **PROCEDURE FOR APPLYING FOR AN ORGANISATIONAL DEVELOPMENT GRANT FROM SIGBI (REGIONS/NA/NETWORKS)**

### **1. Introduction**

The Federation Management Board has agreed the Director of Organisational Development's proposal that the uses of the Belfast Fund be augmented better to reflect the organisational development approach adopted in the Federation's Strategic and Business plans.

The rationale for this decision is as follows. The fund (initially £30,000) was established from part of the income from the last Belfast Conference. The then Federation Executive Board directed that it be used for extension i.e. the formation of new clubs. A minimum of half the amount was ring-fenced for the UK. This is an extremely useful fund to have available particularly if, in the future, SI ceases to fund extension work. However, the scope for new clubs is limited in the UK while there is a growing demand, for example, to support the re-launch of Clubs, support Region development initiatives and to pilot different forms of Clubs.

### **2. Purposes for the Fund**

In future, applications for grants from the Fund will be accepted for the following :

- Formation of new Clubs e.g. launch events, first meetings etc (as now)
- Pilots of new forms of Clubs
- Revitalisation/re-launch of existing Clubs
- Recruitment campaign for a Country, National Association, Network, Region

### **3. Criteria for Obtaining a Grant**

Applicants will be required to submit a costed plan showing actions, responsibilities, timelines and planned outcomes. If this is for the re-launch of a Club, evidence will be required that a plan has been made following the use of a time of reflection (if appropriate), consultation with members and with the National Association, Network or Region Extension and Membership Officer or Development Officer as appropriate.

A twice yearly report on progress will be required and willingness to provide an article for the magazine if requested.

Preference will be given to applications which :

- have a guarantee of matched funding from the National Association, Network or Region;
- are for Clubs which have been identified as in need of support;
- include innovative ideas and/or are based on initiatives to pilot new initiatives eg new forms of Clubs.

Only one grant will be given for any one project and the maximum grant will normally be £500.

Applications will be assessed by the Organisational Development Committee with input from the Director of Finance.