

SI Poole's Privacy Notice

How SI Poole ("we") use your information.

Your privacy is important to us. We are committed to safeguarding the privacy of your information.

Why are we collecting your data?

We collect personal data to fulfil our role as a membership organisation, to monitor and assess the quality of our services, to fulfil our purposes and to comply with the law regarding data sharing. In legal terms this is called 'legitimate interests'. When it is required, we may also ask you for your consent to process your data. We do not share your information with others except as described in this notice.

The categories of information that we **may** collect, hold and share include:

- Personal information (such as name, date of birth, address, telephone number and email)
- Characteristics (such as gender, ethnicity, language, nationality, country of birth).

Storing your data

We hold your data for varying lengths of time depending on the type of information in question but in doing so we always comply with Data Protection legislation. We will contact you annually in March through a review of the club directory to check that the information we are holding is accurate and that you agree to us holding it.

With whom do we share your information?

We will **not** share your information with third parties **without your consent** unless the law requires us to do so.

Requesting access to your personal data

Under Data Protection legislation, you have the right to request access to information about you that we hold. To make a request for your personal information contact Kate Dukes at cathryndukes@btinternet.com

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations.

You can read more about these rights on the ICO website – see link : <https://ico.org.uk/for-the-public/is-my-information-being-handled-correctly/>

Contact Details:

For further information on how your information is used, how we maintain the security of your information and your rights to access information we hold on you, or if you would like to discuss anything in this privacy notice, please contact Amanda Dawson at amanda-home@vocalistic.com

If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commission's Office at

<https://ico.org.uk/concerns/>

CONSENT FORM Name of Member of SI Poole

Please read this form carefully and return to Kate Dukes when you have completed and signed it.

Marketing

We would like to share your information with other Soroptimists both from SIGBI and the other three Federations, Soroptimist International, our partners, If you **agree** to your information being shared in this way please tick the box.

We will not give out your personal information to other charities or companies without your consent

How information about you will be used:

Through our Bulletin each month we will send you information about Soroptimist International Great Britain and Ireland (SIGBI) Limited, Soroptimist Trading Limited, Soroptimist International and other related organisations with whom we work or support.

Your name and occasionally your photo can be included in our Bulletin which is displayed on our website which is visible to anyone who wishes to view it.

If you **consent** to photos of you and your name being included in the Bulletin please tick here

We may need to send / forward you information directly by email from other Soroptimists Clubs both from SIGBI and the other three Federations, Soroptimist International, our partners.

Please tick this **box if you consent** to receiving direct information by email.

Member Signature:	
Date	

Using our website – part of SI Poole – www.sigbi.org/poole/

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity.

For further information visit www.aboutcookies.org or www.allaboutcookies.org

You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser. However, in a few cases some website features may not function as a result.

Other Websites Our website contains links to other websites. This privacy policy only applies to our website, so when you link to other websites you should read their own privacy policies.

Changes to our privacy policy

We keep our privacy policy under regular review and we will place any updates on our website. This privacy policy was last updated on 12 May 2018.

If you need any further information please email: amanda-home@vocalistic.com