

## SI Tynemouth, Whitley Bay & District – Agreed Actions for 2022-23 as a result of Annual Review 2022 (April 2022)

Administration (of Club Meetings) – Club President and Club Secretary		Membership	
<b>Agenda</b>	1. Carry forward the same style of agenda at meetings with all reports distributed for members to read before the meeting (MP) 2. Keep working on time keeping at meetings, especially with guest speakers (MP) 3. Further investigate the management of hybrid meetings (MP)	<b>Succession Plan</b>	1. Consider a Succession Plan beyond 2023 (MP & Exec)
		<b>Recruitment</b>	1. Develop Prospective Members Packs (AP & AG) ✓
		<b>Retention</b>	1. Update the New Members Pack in April '22 (or asap afterwards) and upload it to the website (AP & AG and MP/LS re website) 2. Get back to the social side of connecting together and expand our calendar of events to include more social, creative and physical activities e.g. Jam-Jar films, theatre, exhibitions, walks... (LB)
<b>Formal Feedback</b>	1. Remove the Development Plan priority to collect formal feedback from speakers and guests as this is not deemed to be necessary or practical - feedback should remain informal - it is usually given verbally or in complimentary emails (SMcS) ✓	<b>Mentoring and Buddying</b>	1. Develop a Buddy Checklist (AP & AG to consider)
Communication		Programme Action	
<b>Social Media</b>	1. Nominate a person from each P Group with administrative responsibility for Facebook (LS & LB to investigate)	<b>PA Activity Development</b>	1. Add an explanation of the role of the P Group and guidance on the process for taking forward suggestions regarding PA to the whole club to the Development Plan when it is updated in April 2022 (SMcS) ✓ 2. Hold regular P Group Convenors meetings to share information and ideas and to reinforce links between projects – this should help us to maintain and develop all projects as club projects (SM) 3. Continue to develop relationships with other local agencies/groups following the small effort but mighty impact we have when we work with other people in our community and develop more links in Tynemouth (all) And specifically: <b>Planet Group</b> would like to re-establish links with Brierdene and the Station Master's Garden; expand litter picking activities by raising awareness through education, lobbying and leafleting; and, focus on Water and the reduction of waste (personal and manufacturer). <b>Prosperity Group</b> suggest developing links with Climate Strike (a Whitley Bay voluntary organisation). <b>People Group</b> aim to continue with their crafts in support of PA projects in the People category and across all P categories, and, to support fundraising.

